



UNIVERSITY OF MINNESOTA
TWIN CITIES

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memosp - Kjelsberg

February 1, 1988

Mark Kjelsberg, Chair
Recognition Awards and Honors Committee
University of Minnesota
CAMPUS MAIL

re: Nomination of Kathy Ramel for School of Public Health Outstanding
Service Awards

Kathy Ramel has a central administrative function in this Division which she has carried out over the years with unusual perception and skill. In all of the broad academic and community outreach activities of this Division, we require a thoughtful and experienced person to deal with academic and public contacts and arrangements. This includes recruitment of faculty and central administrative personnel. It includes the organization of conferences, seminars and site visits. It includes visiting professors and seminars and candidates for jobs. It includes the thoroughgoing documentation of records for faculty promotion and handling of all the confidential materials involved in faculty evaluation. It includes taking a great deal of initiative in calling and writing letters that are both correct and diplomatic. It includes responsiveness to the needs of the whole Division in a balanced way, yet maintaining and dealing with individually strong characters in the faculty and administration.

Finally, every successful institution needs a central person who is loyal to the ideals and principles of the institution, in this case, academic and personal integrity, kindness and thoughtfulness. In all these functions and in all these attributes, Kathy Ramel is the outstanding person in this large Division of some 300 full time and 300 part time employees, and 35 or so faculty. In all these personal, professional representations she is the Division as much as anyone. She thus gives the tone to the Division, serving as the administrator in all these areas and as an executive at the right hand of the Director and Administrative Executive Committee of a large and complex Division.

For these reasons, and for her long and devoted service, we strongly and wholeheartedly recommend her for this special award.

Cordially,

Henry Blackburn
Professor and Director

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