

November 4, 1972

TO: Nick, John and Peg

FROM: Henry Blackburn, M.D.

Wish you would all use a little time and ideas to clean up the Chem Lab, treadmill and all work areas. I want it to look decent now. Retire or store obsolete equipment. Remove unnecessary junk from walls, shelves, etc. Take down old Bcg data from walls. Make suggestions to me on other improvements.

Thanks.

H.B.

Nick:

Please set a time table and get the painting going. Lets get it ALL over in November. If you think a painting party is indicated lets do it next weekend. Otherwise, you can use some of the staff as volunteer helpers. How about those baseboard strips in my office?

Be sure they round off and sand the new glass corners on my desk too.

Thanks.