

November 6, 1972

TO: Nedra, Bill, Cherie, Jean  
FROM: Dr. Henry Blackburn

Would you please work out an accounting system so that we have a running account on computing costs and they are reported to me regularly.

I find the balance sheet (monthly) inadequate to keep me abreast of how the monies go. I wish that you could devise a more revealing approach, at least quarterly, so I would know what areas expenses are going on in and how we are doing in respect to projected expenses. Is there any progress in your discussions on computerizing our accounts?

H.B.

cao